

17th ANNUAL FALL FESTIVAL

Grace Lutheran Church
422 Valhi Boulevard
Houma, LA 70360

Saturday, October 29, 2016
9:00 am-4:00 pm



Dear Louisiana Artists & Craft Vendors:

You are invited to apply for a space at this year's **17th Annual Fall Festival**. This festival is a community outreach event with funds raised being divided between Good Samaritan Food Bank (Terrebonne Churches United), the Bunk House, the St. Vincent de Paul Community Pharmacy, and The Louis Infant Crisis Center. The festival is held on the church's front lawn and includes children's games, a covered food court, crafters' booths, hayride, and Christian music. The country store with bake sale will be in the fellowship hall. The silent auction and restrooms are also inside. Donations to silent auction are welcome.

The committee has decided to do something different this year and there will be **NO** booth fee, but it will be on a "first-come" basis. Crafters will be put on a waiting list once all spaces are filled. Applications are approved on the basis of type and quality of art or craft. We strive to make our festival an enjoyable experience for everyone and would like to also share the gifts of our local La. artists and crafters.

We look forward to you joining us for this worthwhile cause.

**Please mail the attached form with "responsible party" signature to:
GLC Fall Festival, 422 Valhi Blvd., Houma, LA 70360.**

For more information:

call Donna @ Grace Lutheran Church 985-879-1865, Ext. 1 (10am-2pm)
or Mona LaCour, Vendor Chairman @ 985-868-1480 (evenings)

Please mail this completed & signed application form with non-return photo(s) to:

Vendor Chairman
Grace Lutheran Church Fall Festival
422 Valhi Boulevard
Houma, LA 70360

**Grace Lutheran Church 17th Annual Fall Festival
Saturday, October 29, 2016
VENDOR APPLICATION**

Please print the following information:

Business/Organization _____

Contact Person _____

*Address _____

City _____ State _____ Zip _____

Home phone no. _____ Cell phone no. _____

Specify type of art / craft product to be sold: (non-return photo of product included)

1. _____
2. _____
3. _____
4. _____

All booth spaces are 10' x 10'. No food or beverage may be sold other than closed or container items (such as La. homemade jams, honey, or seasonings) labeled with ingredients. Sale of food tickets are exclusive to Grace Lutheran Church only. Vendors should not accept festival tickets as payment for their goods.

I have read and agree to abide by all Festival Rules & Regulations as stated on the Grace Lutheran Church Fall Festival Rules & Regulations form attached.

Signature _____ Date _____

Responsible party

*Approved copy of this form will be mailed to Vendor address above.

To be completed by GLC Fall Festival Vendor Chairman:

Date received _____ Received by _____

Booth # _____ Approved by _____

Grace Lutheran Church Fall Festival Rules & Regulations **(Please read carefully)**

1. Vendor products must be original and creative works by Louisiana artists or crafters. Commercially manufactured (buy/sell) items are prohibited, unless artist can show considerable personal modifications as his/her own creative work. GLC Fall Festival reserves the right to review all products for continued acceptance. The crafter of the work being sold should be present in the booth.
2. GLC Fall Festival reserves the right to the sale of tickets for food and drinks at the festival with the exception of closed or container items (such as Louisiana jams, honey, or seasonings) home-made by crafter and labeled with ingredients.
3. Groups/persons seeking to promote political expression, social commentary or special interest causes are not allowed. GLC Fall Festival reserves the right to refuse applications or admission of anyone with political t-shirts, signs or displays in their booth.
4. Festival hours are from 9am-4pm. Setup begins at 7am on Saturday morning. If you need to set up earlier, special arrangements must be made in advance with GLC Fall Festival Vendor Chairman. GLC Fall Festival will not be responsible for the security of items left on their grounds overnight. All booth set ups must be completed and vehicles moved to their designated parking area (one per booth) by 8:45 am Saturday morning. Booth space not claimed by 8:30 am on Saturday morning will be forfeited and become property of GLC Fall Festival. Displays cannot be removed before 4pm on Saturday. **NO VEHICLES WILL BE ALLOWED IN SALES AREA ON SATURDAY DURING FESTIVAL HOURS.**
5. All booth sites are outdoors measuring 10' x 10'. Vendors should provide their own shelter, tables, chairs, displays, and any supplies needed for the sale of their product (ie scissors, tape, receipts, cash, change, trash bags, etc.) Vendors should come prepared for any kind of weather.
6. Vendor Application form completed and signed with a non-returnable photograph of an example of products to be sold on festival day should be submitted for approval. Vendors will be approved on a "first-come" basis. Applications will be put on a waiting list once all spaces are filled. A copy of the approved application with booth number will be mailed back to vendor.
7. There will not be any electrical hookups available for vendor booths.
8. **NO SMOKING** permitted anywhere on Grace Lutheran Church property!
9. No animals/pets allowed on the grounds except service animals granted special approval by the festival committee which may then be a legitimate part of a vendor booth or festival event.
10. **Vendors are solely responsible for collecting and paying the state/parish sales tax as required by law.**
11. Vendors shall keep their individual booth area in clean and sanitary condition. All trash should be deposited in receptacles located throughout festival grounds before leaving premises. Vendors should not employ or engage any person to man a booth who shall use offensive language or act in a loud or boisterous manner. Workers shall be clean and courteous to everyone attending festival.
12. **VENDOR AGREES AND COVENANTS TO ENDEMNIFY, DEFEND, AND HOLD HARMLESS THE GRACE LUTHERAN CHURCH FALL FESTIVAL, GRACE LUTHERAN CHURCH, ITS DIRECTORS, OFFICERS, VOLUNTEERS, OFFICIALS, EMPLOYEES, AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITIES, CLAIMS, SUITS AND CAUSES OF ACTION OF WHATEVER NATURE OR TYPE (INCLUDING BUT NOT LIMITED TO CAUSES OF ACTION BASED UPON TORT, STRICT LIABILITY OR OTHERWISE), AND ALL ATTORNEY FEES, COSTS, AND EXPENSES INCIDENTALLY OR INDIRECTLY, WITH VENDOR'S PARTICIPATION IN THE GRACE LUTHERAN CHURCH FALL FESTIVAL. THIS INDEMNIFICATION IS ABSOLUTE, PERSONAL TO THE VENDOR, AND IS NOT LIMITED BY THE INSURANCE COVERAGE WHICH VENDOR MAY HAVE IN PLACE.**